

Name of Contract: Sympro Software License
And Service Agreement

_____ Board Item
_____ Board Meeting Date

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

Consistent with School Board Policy	Yes
Consistent with Florida, federal and local laws	Yes

Contract Terms:

Comments

Term (Duration of Contract)	Annually renewable contract until terminated
Termination Clause	Yes
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	Yes
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	Yes
Governing Law & Venue	FLA Law & P.B. County venue

Business Principles:

Comments

Sound Business Principles	Yes
Reasonableness of Fees	Please refer to page _____.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page <u>9</u> .

Other Issues:

Comments

Conflict of Interest Disclosures	Submitted with Backup
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	Yes

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Brian [Signature] 1/6/05
By: Attorney (Name and Date)